

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING  
January 3, 2023**

- PRESENT** Commissioners Tyrel Hamilton, Chair, Jeff Ruffatto, member, and Kisha Cornell, Administrator.
- Others Present: Marlo Pronovost, Stillwater County News; Dana Weatherford, Stillwater County Weed District; Chad Coles, Stillwater County Facilities.
- PLEDGE** Commissioner Hamilton opened the meeting with the Pledge of Allegiance.
- MINUTES** November 15, 2022. Commissioner Ruffatto **MOVED** to approve the minutes from November 15, 2022. Commissioner Hamilton **SECONDED**. No discussion. Motion passed.
- CLAIMS** Claims 111234 through 111322 totaling \$193,936.41. Commissioner Ruffatto **MOVED** to approve claims number 111234 through 111322 totaling \$193,936.41. Commissioner Hamilton **SECONDED**. No discussion. Motion passed.
- ANNOUNCEMENTS** County Offices will be closed on Monday, January 16<sup>d</sup>, in observance of Martin Luther King Day.
- CONSENT AGENDA** None
- FILE ITEMS**
- Treasurer**
- A) Report for the month of December in the Amount of \$70,542,128.19
- CORRECTION – Report was for the Month ending  
November 30, 2022**
- Absarokee Sewer**
- A) Extension request letter for DEQ permit No. MT0021750
- Road and Bridge**
- A) Support Letter for the Meyers Creek Work Center National Registry
- Commissioner Ruffatto **MOVED** to file the file items. Commissioner Hamilton **SECONDED** Question from Stillwater County News on the amount of the Treasurers Report being somewhat higher than previous months. Commissioner Hamilton noted that it is due to payments of property taxes during the month. No further discussion. Motion passed unanimously.

## REGULAR BUSINESS

### Commissioners

- A) Resolution No. 2023-01 – Establishing Re-Organization of Board of County Commissioners. Commissioner Ruffatto **MOVED** to approve Resolution No. 2023-01 – Establishing Re-Organization of Board of County Commissioners. Commissioner Hamilton **SECONDED**. Question on Reorganization, Tyrel Hamilton will remain chair and the various board assignments as listed. No further discussion. Motion passed.
- B) Resolution No. 2023-02 – Setting Meeting Days, Office Hours, and establish a location for posting public notice. Commissioner Ruffatto **MOVED** to approve Resolution No. 2023-02 – Setting Meeting Days, Office Hours, and establish a location for posting public notice. Commissioner Hamilton **SECONDED**. Discussion included the traveling meetings and regular meetings. No further discussion. Motion passed.
- C) Resolution No. 2023-03 – Establishing Mileage, Lodging and Per Diem Rates for Business Travel for Year 2023. Commissioner Ruffatto **MOVED** to approve Resolution No. 2023-03 – Establishing Mileage, Lodging and Per Diem Rates for Business Travel for Year 2023. Commissioner Hamilton **SECONDED**, no discussion. Motion passed.

### Absarokee Sewer

- A) Agreement for Services between Stillwater County and Curb Box Specialists for Waste Water Treatment Facility support. Commissioner Ruffatto **MOVED** to approve the Agreement between Stillwater County and Curb Box Specialist for Waste Water Treatment Facility support. Commissioner Hamilton **SECONDED**, discussion detailing the extension until September 30, 2023, which is in line with the construction timeline. KLE is responsible for all components they have installed; however onsite support will be provided by Curb Box Specialties. Set rate of \$140.00 / hr., \$500.00 per month administrative fee, and a \$2.00/mileage fee for travel to Absarokee. Weekly water testing is the main duty. No other comments. Motion passed.

### Public Safety – Fire

- A) Contract for Deputy Fire Warden Services - \$49,600.00 DNRC Grant ending December 31, 2024. Commissioner Ruffatto **MOVED** to approve the contract for Deputy Fire Warden Services in the amount of \$49,600.00. Commissioner Hamilton **SECONDED**. Commissioner Hamilton explained that this is a continuation of DNRC grant in conjunction with Columbus Fire to provide Deputy Fire Warden Services. No further discussion. Motion passed.

### Dept of Health

- A) Maternal Child Health Block Grant – Commissioner Ruffatto **MOVED** to approve the Maternal Child Health Block Grant, Commissioner Hamilton **SECONDED**. Commissioner Ruffatto provided a brief review of the program and noted that it is a pass through and no cost to the County. Targets children under 18, and new mothers. No further discussion. Motion passed.

### Planning

- A) Reappointment of Heidi Stadel to the City/County Board

for a 2- year term. Commissioner Ruffatto **MOVED** to approve the re-appoint Heidi Stadel to the City/County Planning Board to a two-year term. Commissioner Hamilton **SECONDED**. No discussion. Motion passed.

**PUBLIC COMMENT**

A question on a File item: Support Letter for the Meyers Creek Work Center National Registry, was asked by Marlo of the Stillwater County News to be better defined. The letter is a letter of support to allow the Fire lookout station to be placed on the national registry. National Forrest making the request.

**With no further comments heard the meeting was adjourned at 9:12 a.m.**

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

Prepared by : Kisha Cornell, Administrator

ATTEST: Heidi L. Stadel, Clerk and Recorder

DRAFT