

Joint City-County Airport Board
Minutes of Meeting
Monday January 9, 2023, at 10:00 a.m.

Members Present: Hardin Graham, and Gary Woltermann present, Doreen Stockdale, Jay Baum, Rich Cowger, via zoom.

Staff: Kisha K. Cornell- Administrator

Others in attendance: Heather Mosser from Morrison Maierle, Katie Barry of Morrison Maierle, and Steve Riveland, Jeff Ruffatto Stillwater County Commissioner

Call to Order:

1. Jay Baum, Called the meeting to order at 10:00 a.m.
2. Public comment: No Public comment
3. Disclosures of Conflicts of Interest and Ex Parte Communications: None

Minutes Approval Minutes from the December 12, 2022, meeting minutes were approved by Doreen Stockdale who made the motion to approve, seconded by Jay Baum all in favor – yes, opposed no sign. Minutes approved.

New Business

New Chair selection for the 2023 calendar year – Rich Cowger nominated Jay Baum, Hardin seconded the nomination. No other nominations. Hardin Graham motioned to close nominations, seconded by Jay Baum. Jay Baum will be the Chair for 2023 calendar year.

Update on Hangar Design: Heather Mosser and Katie Barry of Morrison Maierle provided an update that the grant applications would be before the MDT aeronautic committee on January 17th, this will determine the phasing and needs for t-hangar construction funding. Katie will be working on the grant package.

Reminder to take care of the 5010 requirements for tree removal and submit to MDT FAA.

Payment Request from Morrison Maierle – T-hangar design in the amount of \$28,642.60, FAA portion will be \$25,778.34, City Portion \$1,432.13, County portion \$1,432.13. Motion made to pay the request as stated by Hardin Graham to approve payment, seconded by Gary Woltermann all in favor – yes, payment approved.

Approval of Weed Board invoice in the amount of \$1,721.47, Jay Baum made a motion to approve payment, seconded by Hardin Graham. Discussion was to note that this was for last years weed containment and purchase of product for the next season.

Recommendation for reappointment to the Airport Board of Gary Woltermann as City Representative and Hardin Graham as the Aviation representative. Motion Made by Jay Baum to reappoint both Hardin and Gary, seconded by Doreen Stockdale, all in favor – yes, approved for reappointment.

Unfinished Business Balloon Rally is currently on hold.

Managers' Report Snow Plowing under way

Finance Report Mid-year financials provided.
Approval of loan payment in the amount of \$14,798.64, next month discussion.

Item for Next Month Event Policy, Tree removal, date for grant/loan awards from MDT aeronautics.
Conversation with sponsors on possible loan to finish t-hangar project.

Adjourn Meeting *Hardin Graham made the motion to adjourn at 11:19 a.m., seconded by Doreen Stockdale - Next meeting shall be Monday, February 13, 2023 at location to be posted on agenda, 10:00 a.m.*

Approved By: This 13th day of February 2023. Rich Couger motioned to approve the minutes, seconded by Doreen Stockdale voted all yes, opposed none.



Jay Baum, Board Chair



Prepared by Kisha K. Cornell, Administrator Stillwater County