

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
February 28, 2023**

- PRESENT** Commissioners Tyrel Hamilton, Chair, Steve Riveland, Jeff Ruffatto, members. Kisha Cornell, Administrator.
- Others Present: Pam Cunningham, Solid Waste; Jerry Friend, Treasurer; Chip Kem, Sheriffs Dept.; Heidi Stadel, Clerk and Recorder; Marlo Pronovost, Stillwater County News; Nick Winfield, Stahly Eng.; Chris Showalter, Site Pro Construction; Keith Mantin, citizen.
- PLEDGE** Commissioner Hamilton opened the meeting with the Pledge of Allegiance.
- MINUTES** December 27, 2022.
- Commissioner Ruffatto **MOVED** to approve the minutes from December 27, 2022. Commissioner Riveland **SECONDED**. No discussion. Motion passed.
- CLAIMS** No. 111511 to 111637 totaling \$992,940.70
- Commissioner Riveland **MOVED** to approve claims no 111511 to 111637 totaling \$992,940.70. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed
- RECOGNITION** None
- ANNOUNCEMENTS** March Traveling meeting location changed; it will be at the High School in Park City at 6:30 pm. Meeting for March 7th.
- CONSENT AGENDA** **Road and Bridge**
- A) Statement of Fact – West Rosebud ROW #S175-01
 - B) Landowner Access Agreement between County and American Legion – 34 Countryman Creek Rd. Fireman Point Bridge Scour Repairs.
- Historical Preservation**
- A) Montana Historic Preservation Grant Agreement
- FILE ITEMS** **Treasurers Office**
- A) Report for Month ending January 31, 2023 in amount of \$65,504,785.02
- Commissioner Ruffatto **MOVED** to consent to the consent items and file the file items. Commissioner Riveland **SECONDED**. Marlo Pronovost requested clarification of statement of fact document. Commissioner Hamilton provided information that the document shows ownership of the road and allows the County to utilize grant funds to repair that portion of the road. Motion passed.
- REGULAR BUSINESS**
- Solid Waste**
- A) Solid Waste recommendation to refund \$208.10 to Richard Swartz for a 2020 assessment that should have been removed.
- Commissioner Riveland **MOVED** to approve the Solid Waste recommendation to refund \$208.10 to Richard Swartz for a 2020 assessment that should have been removed.

Commissioner Ruffatto **SECONDED**. Pam Cunningham gave a brief description of the issue. Assessed in 2020 and the Board approval to remove the assessment on a property that was not occupied. This assessment was never removed. No other comments. Motion passed.

City/County Airport

A) Amendment letter to attach to Grant application AP 0020 to better define transfers of non-primary entitlements in the amount of \$600,000.00. Grant total request will be amended from \$472,886.00, to 1,072,886.00 as the Federal portion and \$119,210.00 as the City/County portion.

Commissioner Ruffatto **MOVED** to approve Amendment letter to attach to Grant application AP 0020 to better define transfers of non-primary entitlements in the amount of \$600,000.00. Grant total request will be amended from \$472,886.00, to 1,072,886.00 as the Federal portion and \$119,210.00 as the City/County portion. Commissioner Riveland **SECONDED**. The Airport Board Secretary explained that the \$600,000.00, would be from Blaine County utilizing \$150,000. Entitlement. Funding from FAA. No further discussion. Motion Passed.

Commission

A) Resolution No. 2023-06 – Changing the location for the traveling meeting on March 7th. Meeting will be held at the Park City High School at 6:30 pm.

Commissioner Riveland **MOVED** to approve Resolution No. 2023-06- Changing the location for the traveling meeting on March 7th. Meeting will be held at the Park City High School at 6:30 pm. Commissioner Ruffatto **SECONDED**. No discussion. Motion Passed.

PUBLIC COMMENT None

With no further comments heard the meeting was adjourned at 9:07 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

Prepared by: Kisha Cornell, Administrator

ATTEST: Heidi L. Stadel, Clerk and Recorder