

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
April 11, 2023, 9:00 am**

PRESENT Commission Chair Tyrel Hamilton, Commissioners, Steve Riveland and Jeff Ruffatto. Administrator for the Commissioners Kisha Cornell.

Others Present: Chip Kem, Stillwater County Sheriff; Chad Coles, Stillwater County Facilities; Marlo Pronovost, Stillwater County News.

PLEDGE Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES February 14, 2023

Commissioner Riveland **MOVED** to approve the minutes from February 14, 2023. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed.

CLAIMS None

RECOGNITION Crystal Arnold, Stillwater County Sheriff Department for 10 years of Service, accepting on her behalf Sheriff Chip Kem.

ANNOUNCEMENTS Historical Preservation Commission Meeting at Park City -Tour at the Park City Cemetery at 4:00 and a Meeting at the WD Story House at 5:00 p.m. on April 11th today.

CONSENT AGENDA None

FILE ITEMS **Clerk and Recorder**
A) Report for the Month ending March 2023 in the amount of \$4,859.87.

Justice of the Peace
A) Report for the Month ending March 2023 in the amount of \$8,824.95.

Commissioner Ruffatto **MOVED** to file the file items. Commissioner Riveland **SECONDED**. No discussion. Motion passed

REGULAR BUSINESS

Commission

A) Sponsorship and Naming Rights Policy
Commissioner Riveland **MOVED** to approve the Sponsorship and Naming Rights Policy. Commissioner Ruffatto **SECONDED**. Purpose of this is to further enhance community engagement and involvement at the Civic Center, as described by Tyrel Hamilton, commission chair. No further discussion. Motion passed.

B) Resolution No. 2023-09 –Adoption of the Sponsorship and Naming Rights Policy
Commissioner Ruffatto **MOVED** to approve Resolution No. 2023-09 –Adoption of the Sponsorship and Naming Rights Policy. Commissioner Riveland **SECONDED**. Tyrel

Hamilton, Commission Chair noted that this Resolution is the formal adoption of the policy. No further discussion. Motion passed

- C) Request for Proposal (RFP) Sponsorship and Naming Rights for the Stillwater County Event Center elements.

Commissioner Riveland **MOVED** to approve the Request for Proposal (RFP) Sponsorship and Naming Rights for the Stillwater County Event Center elements. Commissioner Ruffatto **SECONDED**. Commissioner Hamilton explained that the RFP will be advertised and posted in the paper and on the website. It will request for potential interested parties to submit their proposal for naming rights to the building and to the covered arena. The criteria, terms and cost are all in the document and will be accepted until the 28th, and opened May 2nd. Marlo asked how close the construction is to being done. Commissioner Hamilton responded by saying that they are on track and actually the air handling system is ahead of schedule and should be in late May. No further discussion. Motion passed.

PUBLIC COMMENT

Bid opening for West Rosebud and Fiddler Creek will be postponed until next week April 18th to allow for more time for the contractors to get numbers together.

With no further comments heard the meeting was adjourned at 9:07 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

Prepared by: Kisha Cornell, Administrator

ATTEST: Heidi L. Stadel, Clerk and Recorder