

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
May 09, 2023, 9:00 am**

PRESENT Commission Chair Tyrel Hamilton, Commissioners, Steve Riveland and Jeff Ruffatto. Administrator for the Commissioners Kisha Cornell.

Others Present: Chip Kem, Stillwater County Sheriff; Chad Coles, Stillwater County Facilities; Jerry Friend, Treasurer; Ben McVittie, Road and Bridge; Marlo Pronovost, Stillwater County News, Marsha Olsen, Balloon Rally.

PLEDGE Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES March 28, 2023, AND April 4, 2023

Commissioner Ruffatto **MOVED** to approve the minutes from March 28, 2023 and April 4, 2023. Commissioner Riveland **SECONDED**. No discussion. Motion passed.

CLAIMS None

RECOGNITION Commissioner Riveland commented that he wanted to thank the facilities crew for the new room and the great job on getting it done, it looks great.

ANNOUNCEMENTS Opening of RFP for Civic Center Naming will be at 9:30 at the West Annex

CONSENT AGENDA None

FILE ITEMS

Clerk and Recorder

Report for the month ending April 30, 2023 in the amount of \$4,787.60.

Justice of the Peace

Report for the month ending April 30, 2023 in the amount of \$5,988.00.

Commissioner Riveland **MOVED** to file the file items. Commissioner Ruffatto **SECONDED**. No further discussion. Motion passed

REGULAR BUSINESS

Park City ARPA – Storm water

A) Stormwater drywell manholes, ARPA grant in the amount of \$49,130.00 for engineering, surveying, professional services and grant management. Approval for Stahly Engineering to proceed with this project.

Commissioner Ruffatto **MOVED** to approve the Stormwater drywell manholes, ARPA grant in the amount of \$49,130.00 for engineering, surveying, professional services and grant management. Commissioner Riveland **SECONDED**. Stephanie Ray of Planning gave a brief update on the Phase II of the project. Phase I was the Preliminary Engineering

Report. Phase II will be the actual construction engineering. Identifying the corner by the School and the Post office in Park City. Question from Marlo Pronovost, is this a separate issue from the water quality. Commissioner Hamilton responded that yes, it is a stormwater issue and will address these two spots. No further discussion. Motion passed.

Absarokee Waste Water Treatment Facility

- A) Request for Maintenance Fee Removal in the amount of \$396.11 for the property at 129 West B Street, Absarokee. Owner L. Perry Birch, Jr.

Commissioner Riveland **MOVED** to approve the request for Maintenance Fee Removal in the amount of \$396.11 for the property at 129 West B Street, Absarokee. Owner L. Perry Birch, Jr. Commissioner Ruffatto **SECONDED**. Commissioner Ruffatto explained that the owner has two hookups when the property was purchased in 2000, the owner does not wish to build another building so this maintenance fee can be removed. Jerry Friend asked if he would still be paying on the Bond, Commissioner Ruffatto responded with a yes. No further discussion. Motion Passed.

- B) Issue Order no. 23-04 for the Department of Revenue to remove the maintenance fee in the amount of \$396.11 from the property at 129 West B Street, Absarokee, and order the Stillwater County Treasurer to rebill the 2022 property tax bill to reflect the removal of the one maintenance fee.

Commissioner Ruffatto **MOVED** to approve the Issue Order no. 23-04 for the Department of Revenue to remove the maintenance fee in the amount of \$396.11 from the property at 129 West B Street, Absarokee, and order the Stillwater County Treasurer to rebill the 2022 property tax bill to reflect the removal of the one maintenance fee. Commissioner Riveland **SECONDED**. Discussion is to carry out the order for the previous request. No further discussion. Motion Passed.

Commission

- A) Joint Powers Trust Renewal for Stop Loss Insurance. Selection of Option 3 for a term of 6 months for \$55,000.00.

Commissioner Riveland **MOVED** to approve Joint Powers Trust Renewal for Stop Loss Insurance. Selection of Option 3 for a term of 6 months for \$55,000.00. Commissioner Ruffatto **SECONDED**. Commissioner Hamilton explained that the stop loss insurance was at \$45,000. This increase should cover the timeframe, and the 6 month time frame is in an effort to align the renewal with the calendar year. No further discussion. Motion passed.

PUBLIC COMMENT

Marsha Olsen thanked the commission for their support for the Balloon Rally event. It was a great success, and she hopes to have this family event every year.

With no further comments heard the meeting was adjourned at 9:10 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman
Prepared by: Kisha Cornell, Administrator
ATTEST: Heidi L. Stadel, Clerk and Recorder