

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING
June 20, 2023, 9:00 am**

PRESENT Commission Chair Tyrel Hamilton, Commissioner Steve Riveland and Commissioner Jeff Ruffatto. Kisha Cornell, Commissioner Administrator

Others Present: Ben McVitte; Stillwater County Road and Bridge, Chad Coles; Facilities, Jerry Friend; Treasurer, Stephanie Ray, Planning; Forrest Mandeville, Planning; Tom Kelly, Hoffman Subdivision; Nancy Rhode; County Attorney.

PLEDGE Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES May 23, 2023

Commissioner Ruffatto **MOVED** to approve the minutes from May 23, 2023. Commissioner Riveland **SECONDED**. No discussion. Motion passed.

CLAIMS None

RECOGNITION None

ANNOUNCEMENTS Public Hearing on FY 2023/2024 Preliminary Budget

CONSENT AGENDA

Commission

- A) Substance Abuse Provider Designation for FY 2023/2024
- B) Close out of Montana Coal Endowment Program (MCEP) Planning Grant, utilizing \$14,250.00 of the \$15,000.00.

FILE ITEMS

Road and Bridge

- A) Encroachment Permit Applications
Application No. 202203, 202205, 202244, 202152 completed projects.

Sheriff

- A) Report Ending May 31, 2023 in the amount of \$350.00

Treasurer

- A) Cash Report for the month of May 31, 2023 in the amount of \$65,659,178.62

Commissioner Riveland **MOVED** to consent to the consent agenda and file the file items. Commissioner Ruffatto **SECONDED**. Marlo Pronovost requested clarity on the Substance Abuse Provider Designation for FY 2023/2024, and the Close out of the Coal Endowment Program. Commissioner Hamilton explained that this is the Barrel Tax apportionment that is passed on to the Alternatives program. The Coal Endowment Program close out is for the \$15,000.00 planning grant portion of the Valley Creek Bridge. The next step is construction of which the County was successful in receiving the MCEP project grant. The amount of the project is approximately \$684,000.00, about half of this will be grant funded. No other discussion. Motion passed.

REGULAR BUSINESS

Commission

A) **Resolution No. 2023-19** – Metal Mines Distribution of Metal Mines License Tax for the second 6 months of 2022. Amount total is \$1,017,162.95, (40% \$406,865.18 to the Hard Rock Trust, remaining 60% distributed to Planning \$203,436.65, Elementary Schools \$203,430.56, High Schools \$203,430.56).

Commissioner Ruffatto **MOVED** to approve **Resolution No. 2023-19** – Metal Mines Distribution of Metal Mines License Tax for the second 6 months of 2022. Amount total is \$1,017,162.95, (40% \$406,865.18 to the Hard Rock Trust, remaining 60% distributed to Planning \$203,436.65, Elementary Schools \$203,430.56, High Schools \$203,430.56). Commissioner Riveland **SECONDED**. No discussion. Motion passed.

Planning

A) Hoffman Subdivision

Commissioner Hamilton requested a staff report. Forrest Mandeville, the contract planner, explained the preliminary plat provided for the two-lot subdivision. Subdivision is on Sportsman Park Rd., four miles east of Park City. Recommendation is to conditionally approve or deny the subdivision. The planning board has recommended conditions which include eleven requirements.

Commissioner Riveland **MOVED** to approve with conditions the Hoffman Subdivision. Commissioner Ruffatto **SECONDED**. No discussion. Motion passed.

B) Proposal from A&E design for the Stillwater County Courthouse ADA Addition design in the amount of \$270,180.00.

Commissioner Ruffatto **MOVED** to approve the Proposal from A&E design for the Stillwater County Courthouse ADA Addition design in the amount of \$270,180.00. Commissioner Riveland **SECONDED**.

Stephanie Ray of the Planning department gave the detail of this program that is being funded by a Historic Preservation grant and this is for the design work. The total grant amount is for \$500,000.00. No other discussion. Motion Passed.

Health

A) Public Preparedness task order no 24-07-06-11-052-0 for continued service July 1, 2023 to June 30, 2024 in the amount of \$8,333.00 per quarter.

Commissioner Riveland **MOVED** to approve the Public Preparedness task order no 24-07-06-11-052-0 for continued service July 1, 2023 to June 30, 2024 in the amount of \$8,333.00 per quarter. Commissioner Ruffatto **SECONDED**. Commissioner Hamilton explained that this is an annual task order to pass the funding on to the Public Health through DPHHS. No further discussion. Motion passed.

Absarokee Waste Water Treatment Facility

A) Work Change Directive No. 1 (French Drain installation)

Commissioner Ruffatto provided a brief description of the project need and the long-term benefit to the facility. The materials would be paid by the County, the contractor KLE would provide the construction and Great West Engineering would provide the engineering. The amount of the material \$20,352.18 plus \$10,000.00 is gravel which is the county cost.

Commissioner Ruffatto **MOVED** to approve Work Change Directive No. 1 for the french drain installation at the Absarokee Waste Water Treatment Facility. Commissioner Hamilton **SECONDED**. Open discussion on the concern that KLE will be able to perform the work requested. The alleviation of the ground water situation is important and would be the goal and this french drain would help to get cell one to pass the test. The project is covered by grant funds, no addition to the bond or rate payers. Commissioner Ruffatto, noted that the materials will take three weeks to obtain and this french drain will need to be done either way, no matter who does the construction. Commissioner Hamilton noted that this is basically an approval of materials and continues to move this project forward to obtain substantial completion. No further discussion. Commissioner Hamilton called for a vote. Commissioner Ruffatto, aye, Commissioner Riveland noted that he will reluctantly approve

this work change order but due to the lack of completion from KLE to date it is not a direction that has his full confidence with KLE as the contractor. Commissioner Hamilton voted aye. Motion passed.

PUBLIC COMMENT

None

With no further comments heard the meeting was adjourned at 9:22 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

Prepared by: Kisha Cornell, Administrator

ATTEST: Heidi L. Stadel, Clerk and Recorder